

Introduction and background



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Between 2013 and 2014, the Wales Council for Voluntary Action (WCVA) and the Care Council for Wales worked in partnership to develop a Basic Safeguarding Awareness training programme that could be used for those supporting children, young people and adults. The training pack was launched in September 2014 and was based on the Social Care Induction Framework Quality Assured Learning (SCIF QALL) unit 'Induction to Safeguarding'.

This original pack has been revised in light of the Social Services and Well-being (Wales) Act 2014 and the Regulation and Inspection of Social Care (Wales) Act 2016. This new version contains key changes and **should be used in place of previous versions.**

Course aims

The course has been designed to convey key values and principles in the safeguarding of individuals and to provide those who provide care or support with the basic foundation knowledge. It is expected that those taking part would undertake further training and learning relevant to the individuals they support, children or adults.

Learning outcomes

By the end of the course, participants will:

- know own role in relation to safeguarding adults, children and young people from harm, abuse and neglect;
- understand how individuals are protected from harm, abuse and neglect;
- know how to recognise different types of harm, abuse and neglect; and
- know the recent changes to safeguarding as a result of the Social Services and Well-being (Wales) Act 2014.

Target group

The training is targeted at new members of staff or volunteers within an organisation who are required to do basic safeguarding training as part of their role. It could also be used as refresher training for staff who have previously taken part in safeguarding training.

The training pack

The pack has been designed to provide a full set of delivery materials and resources for trainers to deliver a one day basic awareness safeguarding course. Training materials are centered on a PowerPoint presentation and associated lesson plan.

The pack is designed to be flexible, to allow organisations to adapt and reference their own policies and procedures. The course is intended to be interactive to enable those attending to participate and for the trainer to check understanding and learning through a range of methods.

The training has been mapped to the learning outcomes and assessment criteria for the the Level 2 Award for Social Care Induction (Wales) unit 'Induction to Safeguarding in Social Care in Wales'. However, the course has been designed to allow organisations to determine if they wish to have the learning accredited. Where organisations choose not to accredit the learning they are still able to deliver training, which is based on standardised learning outcomes and in line with the Social Care Induction Framework (SCIF).



Method of delivery

The training programme has been designed to be delivered in a number of ways:

- as a one day accredited course (this could be in conjunction with the other SCIF units);
- a stand-alone accredited unit where organisations wish to have their safeguarding training accredited;
- as an attendance-only one-day course;
- for flexible delivery for, e.g. 3 x two hour sessions;

The pack is not intended to be used in its entirety. Trainers are expected to select appropriate scenarios and case studies that best reflect the context in which the course is being delivered.

Assessment

To deliver the accredited qualification, courses must be run through a training centre that is approved by an awarding organisation and delivery staff must be approved by the centre to ensure they meet the criteria for delivery.

Attendees wishing to be accredited must complete the workbook. The workbook is the assessment tool for those wishing to achieve the unit. The completed workbook will be subject to formal assessment by a named and approved trainer or assessor and subject to quality assurance processes. The unit forms part of the Level 2 Award for Social Care Induction (Wales).

Trainer and assessor requirements

Trainers will need to meet the following criteria to deliver the course:

- be occupationally competent or technically knowledgeable in the area for which they are delivering training. This knowledge must be at least to the same level as the training being delivered; and
- have credible experience of delivering training.

Assessors will need to meet the following criteria to assess the course:

- be occupationally competent or technically knowledgeable in the area for which they are assessing. This knowledge must be at least to the same level as the training being delivered;
- have recent relevant experience in the specific area they will be assessing; and
- have credible experience of providing training.

They may undertake more than one role, for example trainer and assessor or internal quality assurer, but cannot internally verify their own assessments.



Registering learners

Learners must be registered in line with the requirements of the Awarding Organisation and their approved centre. Registered learners must be inducted in line with the policies and procedures of the registering centre.

Please note that where organisations are wishing to pursue accreditation it is their responsibility to ensure that they meet all the requirements of the relevant awarding organisation.

All Wales induction framework for health and social care

The *All Wales induction framework for health and social care* creates a firm basis for new workers to help them develop their practice and future careers, in and across the health and social care sectors. It also provides a clear understanding of the knowledge, skills and values that are needed to make sure new workers are safe and competent to practice, at this stage of their development.

The induction framework is designed for social care workers and healthcare support workers. It covers care and support for adults, and children and young people. The induction framework is currently mapped to the Award for Social Care Induction in Wales and the NHS Wales Induction for Clinical Healthcare Support Workers (nursing) accredited units.

These training materials and associated workbook have been designed to complement and support the SCI unit, Induction to Safeguarding in Wales. The induction units extract the aspects of the SCI that are considered transferable from one organisation or job role to another within social care. Completion of these units can therefore be considered as the achievement of a passport that reduces duplication of learning should a worker move into a new role. They can be completed by those already in post or those who are about to move into a role within social care.

You can find more information about the framework on the Social Care Wales website at:

socialcare.wales.

Confidentiality and disclosures

Trainers should be alert to the possibility of intentional and unintentional allegations and suspicions by participants during the training. The provided lesson plans refer to the need for initial group contracting to establish confidentiality and boundaries. Trainers may wish to include the facility of 'timeout' for any participants affected by the content of the day and offer individual support for any participant wishing to discuss a specific situation. Trainers may wish to consider the availability of support staff when planning courses.

Keeping the pack up-to-date

The information presented in this pack is current but as practice continually changes, trainers may need to update certain parts of the training pack to ensure that it reflects current practice issues at the time the training is being provided. At the time of publication changes are expected to key adult and children's national policy and procedures following the implementation of the **Social Services and Well-being (Wales) Act 2014**. Information will be available on the Social Care Wales learning hub.