The social worker informs the child/young person of advocacy and offers them a meeting with the local independent professional advocacy service.

The Advocacy Service will:

* Allocate the referral to an advocate
* Record the referral on the TGP case management system
* Contact the child/young person and confirm consent
* Agree a visit date, time and venue
* Inform the referrer of arrangements



If the child/young person would like to meet with an advocate, the social worker should make a referral to the advocacy service. The child/young person **must consent** to the referral being made.



The service will allocate the issue within the contractual time frames and proceed to provide advocacy support to child/young person until their issue has been resolved/reaches a satisfactory conclusion.



The advocate will inform (with the consent of child/young person) the referrer of the type of advocacy support required and where applicable the named Independent Professional Advocate.



If the child/young person **does not** require advocacy support, the advocate will inform (with the consent of child/young person) the referrer of the outcome.



The Active Offer Meeting takes place. The advocate will explain their role, what advocacy can and cannot do; confidentiality, the advocacy service, the right for children and young people to be supported to express their views, wishes and feelings as well as their right to make a complaint.

The child or young person is also provided information on LAC and/or Child Protection Conference and the role of the different professional’s present in

those meetings.

The Advocacy Service will:

* Allocate the referral to an advocate
* Record the referral on the TGP case management system
* Contact the child/young person and confirm consent
* Agree a visit date, time and venue
* Inform the referrer of arrangements



A child/young person enters the care system, or is placed on the Child Protection Register