



Gofal Cymdeithasol **Cymru**
Social Care **Wales**

Consultation privacy notice

Information about how we use your data and your rights.

First published: 24 September 2024

Last updated: 25 September 2024

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Go to <https://socialcare.wales/consultation-privacy-notice> for the latest version.

Information about how we use your data and your rights.

Your rights

Under the data protection legislation, you have the right:

- to be informed of the personal data held about you and to access it
- to require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to (in certain circumstances) data portability
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection

For further details about the information the Welsh Government holds and its use, or if you want to exercise your rights under the UK GDPR, please see contact details below.

Data Protection Officer:

Social Care Wales

South Gate House

Wood Street

Cardiff

CF10 1EW

Email: foi@socialcare.wales

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF

Telephone: 0303 123 1113

[Information Commissioner's website.](#)

UK General Data Protection Regulation (UK GDPR)

Social Care Wales will be data controller for the consultation and for any personal data you provide as part of your response to the consultation.

The lawful basis for processing information in this data collection exercise is our legal obligation; that is to comply with our statutory obligation to consult before making the rules or publishing the code or guidance. ([Regulation and Inspection of Social Care \(Wales\) Act 2016, Part 3, Section 75](#))

Any response you send us will be seen by Social Care Wales staff dealing with this consultation. Where Social Care Wales undertakes further analysis of consultation responses then this work may be commissioned to be carried out by an accredited third party (such as a research organisation or a consultancy company). Any such work will only be undertaken under contract. Social Care Wales's standard terms and conditions for such contracts set out strict requirements for the processing and safekeeping of personal data.

In order to show that the consultation was carried out properly, Social Care Wales intends to publish a summary of the responses to this document. We may also publish responses in full. Normally, we will not publish your personal details when we publish the summary of responses, however if you let us know

that you are responding on behalf of an organisation we may disclose your job title and the name of the organisation as part of the summary. If you do not want your job title or organisation details published, please tell us this in writing when you send your response. We will then redact them before publishing.

If you respond to the consultation using our online form, we may collect your IP address to ensure that each person only completes the survey once. We will not use this data for any other purpose. If you respond to us by email we will keep your email address until the consultation has closed, and until we are satisfied that each person has only completed the survey once. We will not use the email address for any other purpose.

We'd like to make sure we reach and hear from as many individuals as possible from across the communities in Wales. As part of responding to the consultation we'd encourage you to complete the equality information. But this is your choice to do so. If you do complete this part of the response form it will involve asking you to complete an equality and diversity questionnaire which will collect [special category data](#). You don't have to complete this additional questionnaire, but if you do complete the form it will help us to monitor representative response rates to the consultation. If you complete the online form your answers will be anonymous. If you decide to email your response to us, Social Care Wales staff who are working on the consultation will be able to view your answers. Once the consultation has closed we will delete your email address and then your answers will become anonymous. The Information Commissioners Office has further information on special category data [here](#).

If your organisations details are published as part of the consultation response then these published reports will be retained indefinitely. Any of your data held otherwise by Social Care Wales will be kept for no more than five years.