



Gofal Cymdeithasol **Cymru**  
Social Care **Wales**

# Safeguarding process

The safeguarding process for the safeguarding training, learning and development standards.

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This document was downloaded from socialcare.wales and may not be the latest version.

Go to <https://socialcare.wales/resources-guidance/safeguarding-list/national-safeguarding-training-learning-and-development-standards/safeguarding-standards-safeguarding-process> for the latest version.

The safeguarding process for the safeguarding training, learning and development standards.

**[View this information as a table.](#)**

It would be expected to see a higher number of social services personnel at the higher levels due to social services being the lead agency for safeguarding and often having the final decision in relation to the safeguarding outcomes for individuals with high level safeguarding requirements.

## **All agencies**

- **Group A**
  - Increased awareness of safeguarding
- **Group B**
  - Know what to look for and clear knowledge of reporting process and own responsibilities
- **Group C**
  - Involved in protection planning and decisions around individuals in these processes
- **Group D**
  - Mainly statutory agencies that have a specific duty in relation to the child or adult protection process
  - Professionals with strategic responsibility for safeguarding quality assurance, improvement and policy, guidelines and protocols
- **Group E**
  - As above
- **Group F**

- All public sector leaders

## Social care and early years

- **Group A**
  - All staff or volunteers
- **Group B**
  - Care home workers
  - Nursery workers, nannies and childminder assistants
  - Domiciliary care workers
- **Group C**
  - Residential childcare workers
  - Residential childcare managers
  - Nursery managers
  - Childminders
  - Responsible Individuals (RIs)
  - Designated safeguarding person (DSP)

## Health

- **Group A**
  - All staff or volunteers
- **Group B**
  - All staff that have regular contact with patients, their families and carers, including appropriate managers, administrators, receptionists and healthcare students
- **Group C**
  - Nursing staff

- Midwifery staff
- Health visiting and school nursing staff
- Medical staff
- Health scientists
- Allied health professionals
- Therapists
- **Group D**
  - Named health professionals and the equivalent
  - Health board and trust safeguarding leads
- **Group E**
  - Clinical professionals within national NHS safeguarding team
  - Health board and trust safeguarding leads
- **Group F**
  - Executive officers and board members of NHS health boards and trusts

## Education

- **Group A**
  - All staff or volunteers
- **Group B**
  - Teaching assistants
  - Teachers
- **Group C**
  - Headteachers
  - Designated safeguarding person
- **Group D**
  - Education safeguarding lead for the local authority
- **Group F**
  - Directors of education

- School governors

## Police

- **Group A**
  - All staff or volunteers
- **Group B**
  - Civilian office staff that have lots of interaction with public, including reception staff
- **Group C**
  - All response officers
  - Police Community Support Officers (PCSOs)
  - Uniformed officers, Detective Constables and Detective Sergeants in all teams
- **Group D**
  - Detective Inspectors and Detective Chief Inspectors
- **Group E**
  - 4 force leads for safeguarding
- **Group F**
  - Assistant Chief Constable and Chief Constable

## Probation

- **Group A**
  - All staff or volunteers
- **Group C**
  - Probation service worker
  - Probation officer

- **Group D**
  - Senior probation officer
- **Group E**
  - Probation delivery unit heads
  - Heads of operations
- **Group F**
  - Regional Probation Director and Head of Public Protection
  - Chief Executive and Assistant Chief Executive

## Social services department

- **Group A**
  - All staff or volunteers
- **Group B**
  - Support workers
- **Group C**
  - Social Services practitioners
  - Social workers
- **Group D**
  - Team Managers
  - Operational or Service Managers
  - Local Authority designated officers or designated officer for safeguarding
- **Group E**
  - Heads of service – both children and adults
  - Director of Social Services
- **Group F**
  - Elected Members, Chief Executive of local authority

- Directors of local authority (exception of Director of Social Services which bridges across both E and F – unique position).

## **Third sector / other**

- **Group A**

- All staff or volunteers

- **Group B**

- Staff or volunteers placed in roles with direct contact with children and adults known to be, or likely to be, “at risk”

- **Group C**

- Designated safeguarding person (or equivalent) managers or employers of services, in some settings
- Named Trustee for safeguarding in most organisations

- **Group D**

- Specialist knowledge in one or more areas of safeguarding practice – views are sought on a regional or national basis due to this specialist area of knowledge. For example: domestic abuse, mental health or mental capacity, suicide, NSPCC, Children and Older Persons Commissioner teams

- **Group E**

- Expert knowledge in one or more areas of safeguarding practice – views are sought on a national basis due to this expert area of knowledge (see above examples in group D)
- Named Trustee for safeguarding in organisations in these fields

- **Group F**

- Welsh Government Ministers