**Safeguarding process**

| **Group** | **All agencies** | **Social care and early years** | **Health** | **Education** | **Police** | **Probation** | **Social services department** | **Third sector/Other** |
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| **A** | Increased awareness of safeguarding | All staff or volunteers | All staff or volunteers | All staff or volunteers | All staff or volunteers | All staff or volunteers | All staff or volunteers | All staff or volunteers |
| **B** | Know what to look for and clear knowledge of reporting process and own responsibilities | Care home workers, nursery workers, nannies and childminder assistants,domiciliary care workers | All staff that have regular contact with patients, their families and carers. Including appropriate managers, administrators, receptionists and healthcare students | Teaching assistants, teachers | Civilian office staff that have lots of interaction with public including reception staff |  | Support workers | Staff or volunteers placed in roles with direct contact with children and adults known to be or likely to be “at risk” |
| **C** | Involved in protection planning and decisions around individuals in these processes | Residential childcare workersResidential childcare managers Nursery managersChildmindersResponsible individuals (RIs),Designated safeguarding person (DSP) | Nursing, midwifery,health visiting and school nursing staff, medical staffHealth scientists,allied health professionals, therapists | Headteachers, designated safeguarding person | All response officers:Police Community Support Officers, uniform officers, Detective Constables, and Detective Sergeants in all teams | Probation service workerProbation officer | Social services practitionersSocial workers | Designated safeguarding person (or equivalent) managers or employers of services, RI some settings.Named Trustee for safeguarding in most organisations |
| **D** | Mainly statutory agencies that have a specific duty in relation to the child or adult protection process.Professionals with strategic responsibility for safeguarding quality assurance, improvement and policy, guidelines and protocols. |  | Named health professionals and the equivalent Health board and trust safeguarding leads | Education safeguarding lead for the local authority | Detective Inspectors and Detective Chief Inspectors | Senior probation officer | Team managersOperational or service managersLocal authority designated officers, or designated officer for safeguarding | Specialist knowledge in one or more areas of safeguarding practice – views are sought on a regional or national basis due to this specialist area of knowledge. For example: domestic abuse, mental health/mental capacity, suicide, NSPCC, Children and Older Persons Commissioner teams  |
| **E** | As above |  | Clinical Professionals within national NHS safeguarding teamHealth board and trust safeguarding leads |  | 4 force leads for Safeguarding | Probation Delivery Unit HeadsHeads of operations | Heads of service – both children and adults*[Director of Social Services]*  | Expert knowledge in one or more areas of safeguarding practice – views are sought on a national basis due to this expert area of knowledge. (See above examples in group D) Named Trustee for afeguarding in organisations in these fields |
| **F** | All public sector leaders |  | Executive officers and Board members of NHS health boards and trusts | Directors of Education, School governors | Assistant Chief Constable and Chief Constable | Regional Probation Director and Head of Public ProtectionChief Executive and Assistant Chief Executive | Elected Members, Chief Executive of local authority, directors of local authority (exception of director of social services which bridges across both E and F – unique position) | Welsh Government Ministers |